



International Advisory Committee

Terms of Reference

Accepted February 2020

Purpose

The purpose of the International Advisory Committee, (IAC) is to provide professional support and advise the Director, Executive Committee and Board of Governors on measures that will assist the Scottish Institute of Policing Research, (SIPR) and its members to deliver the maximum impact from its work both nationally and internationally.

Scope

The IAC exists solely to provide support and advice. It does not form part of the formal governance, accountability or performance management mechanisms for SIPR.

Responsibilities

1. To advise on the development and implementation of strategy, supporting SIPR to achieve its objectives and acting as a critical friend in terms of the overall shape, academic direction and practical impact of its research and other activities.
2. To encourage wider engagement by national and international policing partners and key audiences in the activities and opportunities for research co-production, knowledge exchange and enhancing police professionalism; offering pathways into user groups and relevant national and international stakeholders.
3. To support opportunities for income generation, funding and enhancing the international reputation of SIPR and its members; building capability and capacity to co-ordinate bids and successfully deliver international development work in policing, internal security and criminal justice.
4. To act as ambassadors and promote the objectives of SIPR; networking both nationally and internationally with key stakeholders, and where possible attending key events and networking with key audiences.
5. To advise the Director on any action to be taken on specific aspects of the SIPR Work Programme and the work of the different activity strands.
6. To engage, where relevant and practicable, with specific activity strands linked to IAC members work and interests, in a voluntary capacity.

Membership

- Membership of the International Advisory Committee, (IAC) will be drawn from relevant national and international organisations and comprise individuals of international standing, with significant experience in academia or policing.

- Membership will be blended to ensure the IAC can offer both national and international perspectives when delivering against its Terms of Reference.
- Membership of the IAG will be for an initial term of 3 years, with an option to extend.
- A chair will be selected by members of the IAC and serve for an initial term of 3 years, with an option to extend.
- The role is unpaid but Members will be reimbursed for all reasonable costs that they incur in fulfilling their roles on the IAC (e.g. travel and subsistence costs).

Working Methods

- The Chair and Director will determine the requirement and frequency of IAC meetings.
- Given international membership of the IAC, it is envisaged that all meetings will be conducted on a virtual basis, using Skype, video or audio-conferencing facilities. The Director will be invited to attend all meetings.
- Where there is no requirement for a meeting, IAC business will be conducted by email, with relevant members being contacted as needed to offer professional support and advice. The Chair and Director will be included in all IAC business conducted by email to ensure alignment with the SIPR Work Programme and to avoid unnecessary duplication of effort.
- Sub groups may be convened in response to any action points agreed by the IAC.
- Members will be invited to attend SIPR key events and are encouraged to participate where appropriate.
- Members will receive regular updates on the activities and opportunities for engagement allied to the SIPR Work Programme.
- Non-members may be invited to IAC meetings or included in IAC Business conducted by email, if supporting SIPR activity or providing an update.
- The Chair will provide an Annual Report summarising the activities of the IAC, which will be included within the SIPR Annual Report.

Secretariat Support

- Secretariat will be provided SIPR, who will also prepare and distribute the agenda, papers and meeting minutes and actions.

Review

The IAC will review these Terms of Reference annually.