

‘Think Big Leverage Fund’ Grant Application Form

INSTRUCTIONS FOR APPLICANTS

1. Please complete all mandatory sections (marked with an *) and ensure you have included all required attachments. Incomplete applications will be excluded from assessment.
2. The administrating/ lead organisation is required to be a SIPR member (see member universities).
3. Please ensure that a letter of support is included from the host/ administering institution.
4. If you have any questions about the grant or application process, please contact [Monica Craig](#) (SIPR Knowledge Exchange and Business Manager).

SECTION 1: ADMINISTRATION SUMMARY

1. Working title of proposal*

2. Name of grant scheme/ funding body application is being developed in response to*

3. Date application is due to be submitted (if known)

4. Name of administrating/lead Institution*

5. Potential monetary value of project being developed*

6. Other collaborating institutions/ organisations (if applicable)

7. Proposed Investigative Team

	Name	Position	Institution/ Organisation
Principal Investigator*			
Institution leads confirmed:			

8. Evidence of host/ administering institution support

Please attach a signed letter from the appropriate delegate of your organisation indicating that there is institutional support to develop and submit the application referred to in 'Section 1' of this application. This letter should detail the cash and in-kind support being offered by the institution to support and increase the competitiveness of the application.

I confirm that institutional support is in place to support an application to this grant scheme/ funding council*	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please confirm that a letter of support is attached to the application	Confirm <input type="checkbox"/>	

SECTION 2: PROJECT SUMMARY

9. What is the intended use of the grant (select all that apply)

Proof of concept grant	<input type="checkbox"/>
Teaching Relief	<input type="checkbox"/>
Travel Grants	<input type="checkbox"/>
Pre-award support	<input type="checkbox"/>
Funding an event	<input type="checkbox"/>
KE/ Dissemination activities (e.g., symposia, conferences, publications, seminars/webinars)	<input type="checkbox"/>
Developing/ delivering training materials	<input type="checkbox"/>
Other (please specify)	

10. Project Description* (DO NOT EXCEED 500 WORDS)

Please provide a brief description of the expected use of the funds and funding scheme to be applied for. Please refer to how this aligns with SIPR's strategic research themes and the priorities of the proposed funding body.

SECTION 4: BUDGET SUMMARY

11. What is the proposed budget for your project?* (PLEASE INSERT FIGURES INTO TABLE BELOW)

Please identify each budget item which you are seeking funding for and the associated amount. Please adhere to your institutions policies regarding procurement to ensure value for money.

Please note this budget is solely in relation to the 'Think Big Leverage Fund' and is not the budget of your proposed project.

Budget Item	Amount Requested from SIPR (£)
	CASH
TOTAL	

I confirm that the budget above aligns with my institution's (named in question 3) policies for procurement.	Confirm <input type="checkbox"/>
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